

**Minutes of the Annual General Meeting of the Society for Low Temperature
Biology
Held at the Royal Free Hospital, London
September 9th 2004**

Chair Dr Andreas Sputtek

18 members of the Society were present.

(According to the Society's constitution (see 18.2), a quorum is given if at least one tenth of the members of the Charity for the time being OR ten members of the Charity, whichever is greater, are present at the AGM. Both prerequisites (although only one is required) were fulfilled.)

1. Apologies

Apologies for absence were received from Dr Erica Benson, Dr Keith Harding, Dr Tiantian Zhang and Prof Paul Watson.

2. Minutes of the 2003 AGM held at National Institute of Biological Standards and Controls, South Mimms on Friday 5th September 2003.

These had been posted on the SLTB website and some copies were circulated; they were agreed and signed as a correct record of the meeting.

3. Matters Arising

All relevant issues were dealt with later in the agenda.

4. General Secretary's Report

The Committee has met twice during the year at the Royal Free Hospital.

Three Newsletters were published and distributed, the most recent in August 2004.

Four travel grants were awarded from the Audrey Smith Fund to attend the 40th SLTB Annual Meeting:

- Ayesha Siddika – University of Derby
- Sam Gale – University of Abertay Dundee
- Javanthi Muthusamy – University of Abertay Dundee
- Julia Müller – Universität Göttingen

Dr Tiantian Zhang (Treasurer) and Dr Ursula Rauen are completing their terms of office on the SLTB committee. Paul Lynch offered thanks to Tiantian and Ursula for all the work they have undertaken for the Society during their terms. According to the Society's constitution (see paragraph 16.5), nominations had to be in the hand of the Secretary at last 30 days before the AGM. Four nominations were received for the committee positions and as the number of nominations was greater than the number of positions a postal ballot was held. The results were:-

| | |
|---|----------|
| Dr Elena Gonzalez Benito (proposed by Paul Lynch) | 18 votes |
| Prof Brian Grout (proposed by Keith Harding) | 19 votes |
| Prof David Rawson (proposed by Paul Lynch) | 14 votes |
| Dr Dirk Hinch (proposed by Keith Harding) | 13 votes |

Therefore Dr Elena Gonzalez Benito and Prof Brian Grout are duly elected to serve on the SLTB committee. According to the Society's constitution (see 7.3), they may be re-elected or re-appointed up to a maximum of 3 consecutive years.

5. Treasurer and membership report

Balance sheet presented to the meeting

| | | |
|-------------------------------|--------------------------------|----------|
| As of 1 st July 04 | Income | £1688.19 |
| | Expenditure | £910.92 |
| | Excess income over expenditure | £777.27 |

However, the Audrey Smith awards and committee expenses are yet to show on the balance sheet, which should result in an approximately balanced budget.

Accounts accepted by the meeting.

The SLTB officially now has Charity Status.

David Pegg is currently the nominated contact for the Charity Commission although he is willing to continue it was felt that the duty would be more the role of a committee member, probably the new Treasurer. (The Chairman has asked the newly elected treasurer Brian Grout if he is willing to do so and he has agreed.)

A reminder was sent out by mail to members to return Gift Aid Forms if they are UK tax payers. The response so far was poor. All members who have not done so are reminded to do so. The same holds for members to provide the Secretary with their up-to-date email addresses.

Issues associated with the establishment of a Euro bank account for the Society are ongoing (Andreas Sputtek) and it is planned to have an account established in time for the 2006 Cryo meeting in Hamburg.

6. Meeting Secretary's Report

Barry Fuller thanked his colleagues for their help in organising the AGM.

2005 – University of York (Biology Department) 15-16th September
Science programme to be decided. Need for early registrations highlighted.

2006 – Hamburg, joint with Cryobiology Society. Probably in September
If SLTB still needs to hold an AGM Barry Fuller will explore 1 day meeting possibly in London.

2007 – University of Derby

7. Chairman's report

Andreas Sputtek thanked the committee for their hard work throughout the year and to Belinda Wade for her help in the production of the Society Newsletters, mailing and maintenance of the website

Society website is now available again, some minor changes and revisions have been made – request for any suggestions for improvements to the site.

8. AOB

None

Date and place of next meeting to be announced.

November 13th 2004

Paul Lynch, General Secretary